<u>Trek Report Checklist</u> (attached to each report)

Header or footer info on

[ ] EVERY page of Report and map
[ ] Scout or Scouter's Name
[ ] Trek Number & Type (Hike/Canoe/Winter)
[ ] Troop Number / Crew or lodge
[ ] Council Name
[ ] Age on date of trek step off (both youth and adult)
[ ] Rank or Adult Position within the Troop/Crew/Post
[ ] CPT Credential Serial Number (if previously assigned) or "New"

The Body

[ ] Double spaced
[ ] 250 words minimum

The Bottom

[ ] Authors signature
[ ] Page numbers on every page

Map

[ ] Same header info as above
[ ] Hand drawn or GPS Overlay
[ ] North direction arrowhead or 4 point compass symbol
[ ] 8.5 x 11 paper only please
[ ] Major roads and crossings, sightings, camps, dams, water, trek path…

Duplicate copies

[ ] Two copies of each[1] Leader Review _____

[ ] **Return the tri folded "Credential Map**" you were given before the hike.
[ ] <u>Open it up, *date and sign* in the space provided at the bottom left corner.</u>

[1] Three copies of reports and maps are no longer required since the unit leader will be creating the composite report to be read at the Court of Honor.